

Annual Meeting Kit



TO ANNUAL MEETING 2015

LEAGUE OF WOMEN VOTERS OF SACRAMENTO COUNTY

**SATURDAY, JUNE 6, 2015
9:00 a.m. to 12:30 p.m.**

**Aviator's Restaurant
Executive Airport, 6151 Freeport Blvd.
Sacramento, CA 95822**

**Full Breakfast Buffet; Please Pay \$5.00 at the Door
R.S.V.P. to oogie2lee@comcast.net or 916-688-5930**

CALL TO ANNUAL MEETING

This formal CALL to the 2015 Annual Meeting of the League of Women Voters of Sacramento County is hereby issued in accordance with Article IX, Section 2 of the Bylaws. At the Annual Meeting the members shall:

- Adopt a local program for the ensuing year;
- Elect officers, directors and members of the Nominating Committee;
- Adopt a budget; and
- Transact such other business as may properly come before it;
however, if less than one-third of the membership is present, action may be taken only on business contained in the Annual Meeting Kit.

According to Article IX, Section 4 of the Bylaws, a quorum for the annual meeting is 10 percent of the membership.

PAST PRESIDENTS OF THE LEAGUE OF WOMEN VOTERS OF SACRAMENTO COUNTY

Mrs. William S. Howe, Jr.	1939-40
Mrs. Harry Wayne Blass	1940-41
Mrs. W. T. Kuhert	1941-43
Mrs. Arthur McHenry	1943
Mrs. Bert Howard	1943-44
Miss Ruth Dodds	1944-45
Mrs. Will E. Thompson	1945-46
Miss Margaret Bullard	1946-48
Mrs. C. Raymond Clar	1948-50
Miss Evelyn Huston	1950-51
Mrs. Max King	1951-53
Mrs. George Pierce	1953
Mrs. Margaret Feast	1953-54
Mrs. William Campbell	1954-55
Mrs. William Young	1955-56
Mrs. Robert Wulfurt	1956-57
Mrs. Margaret Feast	1957-58
Mrs. Richard Mayers	1958-59
Mrs. Henry Long	1959-60
Mrs. Peter White	1960-61
Mrs. Edward (Anne) Rudin	1961-63
Mrs. Marcus (Margaret) Vanderlaan	1963-65
Mrs. Herbert Summers	1965-67
Mrs. Frederick Doolittle	1967
Mrs. Alonzo E. (Beverley) Meyer, Jr.	1968-71
Kay Knepprath	1971-73
Illa Collin	1973-75
Barbara Pennington	1975-77
Gail Pennybaker Carter	1977-79
Goldie Hall	1979-81
Lois Wright	1981-83
Marianne Nockles	1983-85
Judy Hoefling (Co- President)	1984-85
Trudy Schafer	1985-87
Charity Kenyon	1987-88
Kirsten Vanderberg	1988-89
Judy Hoefling	1989-91
Judy Painter	1991-93
Kathy Souza	1993-94
Michele McCormick	1994-95
Trisha Uhrhammer	1995-96
Suzanne Phinney	1996-97
Suzanne Phinney (Co-President)	1997-98
Donna Chipps (Co-President)	1997-98
Donna Chipps	1998-99
Barbara Hopkins, Kathy Souza (Co-President)	1999-2000
Barbara Hopkins	2001-02
Madlyne MacDonald	2001-03
Cathy Geppert	2003-04
Suzanne Phinney, Carol Goldberg, Hazel Bergtholdt	2004-05
Barbara Hopkins, Carol Goldberg	2005-06
Barbara Hopkins	2006-07
Roseanna Torretto	2007-09
Lola Acosta	2009-12
Rick Bettis, Eileen Heaser, Cheryll Moore, Catherine Troka	2012-13
Claudia Bonsignore, Alice Ginosar, Susan Harrington, Barbara Hopkins	2013-14
Nancy Compton, Paula Lee	2014-15

PROPOSED ORDER OF BUSINESS

9:30	Registration and Breakfast Buffet	
10:00	CALL TO ORDER Welcome and Introductions Parliamentarian Secretary Board of Directors Unit Chairs, Off-Board Chairs Past Presidents and Official Guests	Nancy Compton and Paula Lee, Copresidents Nancy Compton
10:10	Introduction of Guest Speaker Professor Stan Oden, CSUS Government Department “Sacramento City Ethics, Transparency, and Redistricting Reforms”	Paula Lee
10:40	Business Meeting Begins Credentials Report Adoption of Rules of the Day and Order of Business Appointment of Minutes Reading Committee Announcement about Directions to Board Forms	Nancy Compton
10:45	Copresidents’ Report	Paula Lee and Nancy Compton
11:00	Anne Rudin Scholarship Fund and LWVSC Suffragist Club	Suzanne Phinney
11:05	Treasurer’s Report	Suzi Bakker
11:15	Presentation and Adoption of Proposed Budget	Nancy Findeisen, Budget Committee Chair
11:25	Highlights of LWVC Convention	Convention Delegates
11:35	Presentation and Adoption of Local Program Reaffirm Local Positions Adoption of Position on Homelessness in Sacramento County Issues for Emphasis	Barbara Hopkins Alice Ginosar/Suzi Bakker, Study Cochairs
11:50	Appreciation to 2014-2015 Board of Directors	Nancy Compton and Paula Lee
12:00	Nominating Committee Report Nominations from the Floor Election of Officers, Directors & Nominating Committee Members Introduction of the New Board	Catherine Troka
12:15	Comments from Incoming Copresidents	
12:20	Directions to the Board (Please use forms)	Paula Lee and Nancy Compton
12:25	Announcements and Adjournment	

PROPOSED RULES OF THE DAY

All motions, other than procedural, shall be submitted in writing to the secretary.
 Everyone who wishes to speak shall speak before anyone may speak again.
 Any study item adopted will have a basic steering committee formed at the time of adoption or the item will be dropped.
 Any position statement offered for concurrence must be approved or rejected as written.

BUDGET COMMITTEE REPORT FOR FY 2015-16

Introduction: A budget is a financial roadmap for an organization. It reflects the mission of the organization through the allocation of income and expenses. In proposing this budget for adoption by the members, the Budget Committee (Committee) considered the League's mission, program priorities, and anticipated activities, the current balance sheet, previous years' experience, and expected cost increases and decreases.

A budget is not set in concrete once adopted. Financial realities that are not foreseeable at the time of adoption can cause income and expense to vary considerably from what appears in the budget. The Board of Directors has the authority to adjust expenditures and budget line items during the year. The Board is charged with using its collective judgment during the course of the year to expend the League's resources in a manner that most effectively furthers the organization's goals and objectives.

Proposed Budget: The Committee recommends a budget that includes an income (dues and donations) estimate of \$14,360, and an expenditure estimate of \$22,161, leaving a deficit of \$7,801. The budget is balanced with a transfer of \$6,801 from general Reserve Funds and \$1,000 from Education Fund Reserves. Education Fund dollars can be allocated to a portion of specific operating expenses, such as rent, website and production of the Voter. The separate Education Fund budget anticipates \$1,200 of income and \$2,400 in expenditures, with the deficit covered by a transfer of \$1,200 from the Education Fund Reserves. This year and in future budgets, Educational Activities are funded fully by Education Fund resources and therefore are listed in the proposed Education Fund Budget and not in the general LWVSC Proposed Budget.

Income: Current year income exceeded estimates primarily due to a one-time contribution in recognition of the League's leadership in opposing the Strong Mayor initiative. Since it is unlikely that this contribution will be continued and with no new major fundraising activities planned at this time, the Committee took a conservative approach to estimating income, with 60 percent (\$9,060) coming from dues, \$3,000 from Suffragists' Club donations, and \$1,500 from a special fundraising appeal.

Expenditure Highlights: The Committee recommends elimination of budgets for specific officers and allocating \$100 to be used by board members when needed. In anticipation of an increase of \$2.50 in Per Member Payment (PMP) to League of Women Voters of California (LWVC), the budget is based on a LWVC PMP of \$25.50. Two categories account for nearly one-half of all expenditures: \$4,000 to support two members' attendance at the national convention in Washington, DC and \$6,705 for office rent (30 percent of expenditures). The office lease runs through August 2017, and the Committee strongly recommends that LWVSC initiate a study of other less costly options when the lease expires to reduce dependency on drawing down reserve funds to balance the budget.

Recommendation:

Adopt the Proposed 2015-16 Budget that includes the use of reserve funds to balance the budget.

Submitted by the Budget Committee: Nancy Findeisen (chair), Suzi Bakker, Claudia Bonsignore, Barbara Hopkins, and Roseanna Torretto.

2015-2016 BUDGET WORKSHEET

	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	FY 12-13	FY 12-13	FY 13-14	FY 13-14	FY 14-15	YTD 14-15	FY 15-16
						4/30/15	
INCOME:							
Membership							
Dues	\$10,000	\$7,455	\$8,600	\$9,383	\$9,000	\$8,893	\$9,060
Membership Support Fund	\$0	\$115	\$0	\$30	\$0	\$15	\$200
Total Membership	\$10,000	\$7,570	\$8,600	\$9,413	\$9,000	\$8,908	\$9,260
Fund Development							
Suffragists' Club	\$3,000	\$1,930	\$0	\$2,615	\$3,000	\$2,745	\$3,000
Contributions	\$0	\$826	\$3,000	\$1,601	\$500	\$4,468	\$500
Homeowners' Assn	\$1,000	\$0	\$200	\$0			
Grants	\$0	\$0	\$0	\$0			
Special Events/ Appeals	\$7,000	\$3,785	\$5,000	\$1,235	\$2,000	\$1,866	\$1,500
Total Fund Development	\$11,000	\$6,541	\$8,200	\$5,451	\$5,500	\$9,079	\$5,000
Miscellaneous Income:							
Membership Meetings	\$500	\$1,390	\$500	\$590	\$500	\$0	\$0
Interest Income	\$250	\$435	\$100	\$96	\$100	\$75	\$100
Misc. Income	\$100	\$124	\$1,200	\$98	\$200	\$0	\$0
Publications			\$0	\$40	\$0	\$0	\$0
Total Miscellaneous Income	\$850	\$1,949	\$1,800	\$824	\$800	\$75	\$100
TOTAL INCOME	\$21,850	\$16,060	\$18,600	\$15,688	\$15,300	\$18,062	\$14,360
EXPENSES:							
Board & Administration							
President	\$200	\$0	\$200	\$0	\$200	\$0	
Secretary	\$0	\$0		\$0	\$0	\$0	
Treasurer	\$100	\$0	\$100	\$0	\$100	\$0	
Membership	\$300	\$594	\$300	\$263	\$300	\$270	\$300
Board Tools & Expense	\$100	\$49	\$100	\$0	\$100	\$0	
Roster/Membership Handbook	\$500	\$440	\$500	\$0	\$500	\$479	\$500
Misc.	\$100	\$0	\$100	\$13	\$100	\$0	\$100
Total Board & Administration	\$1,300	\$1,083	\$1,300	\$276	\$1,300	\$748	\$900
Community							
Affiliations	\$0		\$100	\$0	\$0	\$0	\$200
Outreach	\$200	\$125	\$200	\$275	\$300	\$559	\$150
Action/Advocacy	\$100	\$0	\$100	\$225	\$800	\$1,483	\$200
Public Relations	\$200	\$0	\$200	\$0	\$0	\$0	\$0
Total Community	\$500	\$125	\$600	\$500	\$1,100	\$2,042	\$550
Financial Support							
National PMP	\$4,575	\$4,728	\$4,061	\$4,046	\$4,325	\$4,325	\$4,294
State PMP	\$3,508	\$3,508	\$3,013	\$3,025	\$3,186	\$3,209	\$3,532
Total Financial Support	\$8,083	\$8,236	\$7,074	\$7,071	\$7,511	\$7,533	\$7,826
Fundraising Expense							
Homeowner's Assn	\$100	\$0	\$100	\$0	\$0	\$0	\$0
Suffragists Club	\$0	\$101	\$0	\$195	\$200	\$0	\$100
Special Events/ Appeals	\$1,000	\$70	\$1,000	\$77	\$400	\$1,453	\$250
Total Fundraising	\$1,100	\$171	\$1,100	\$272	\$600	\$1,453	\$350
Members' Activities							
Workshops	\$200	\$125	\$200	\$0	\$200		\$0
Convention	\$2,500	\$0	\$4,000	\$1,994	\$2,500	\$335	\$4,000
Membership Meetings	\$500	\$1,726	\$500	\$466	\$500	\$136	\$200
Total Members' Activities	\$3,200	\$1,851	\$4,700	\$2,460	\$3,200	\$471	\$4,200
Operating Costs							
General Operating	\$500	\$107	\$300	\$280	\$200	\$30	\$50
Telecommunications	\$1,150	\$841	\$600	\$560	\$600	\$567	\$570

Web						\$260	\$160
Insurance/Taxes	\$600	\$443	\$500	\$416	\$500	\$480	\$500
Rent	\$8,500	\$5,583	\$6,330	\$6,345	\$6,480	\$5,415	\$6,705
Bank Charges	\$200	\$244	\$400	\$315	\$250	\$246	\$50
Total Operating Costs	\$10,950	\$7,218	\$8,130	\$7,916	\$8,030	\$6,998	\$8,035
Voter							
Printing	\$500	\$124	\$300	\$145	\$300	\$15	\$100
Postage	\$300		\$423	\$339	\$1,000	\$49	\$200
Total Voter	\$800	\$124	\$723	\$484	\$1,300	\$64	\$300
Educational Activities							
Speaker's Bureau	\$100	\$0	\$100	\$0	\$100		
Program Expense	\$100	\$50	\$100	\$0	\$100		
Voters Service	\$1,500	\$253	\$200	\$83	\$200		
Smart Voter	\$1,000	\$66	\$0	\$0	\$1,000		
Publications	\$0		\$0	\$0			
Anne Rudin Scholarship	\$1,000	\$0	\$1,000	\$291	\$1,000		
General		-\$134		\$0	\$0	\$13	
Total Educational Activities	\$3,700	\$235	\$1,400	\$374	\$2,400	\$13	
Total Expense	\$29,633	\$19,043	\$25,027	\$19,353	\$23,041	\$19,322	\$22,161
Net Ordinary Income	-\$7,783	-\$2,983	-\$6,427	-\$3,665	-\$7,741	-\$1,260	-\$7,801
In-Kind Income						\$468	
Transfer from Reserve Fund	\$7,783	\$2,983	\$6,427	\$3,665	\$7,741	\$791	\$6,801
Transfer from Ed Fund Reserves							\$1,000
EDUCATION FUND BUDGET							
Education Fund Income							
Donations	\$2,700	\$2,375		\$550	\$1,000	\$100	\$500
Dedicated Anne Rudin				\$3,735		\$100	\$200
Reg. Fd. Rudin Scholarship	\$500	\$420		\$450	\$450	\$0	\$500
Withdrawal from E.Fd. Reserves	\$500	\$0					
Total Ed Fund Income	\$3,700	\$2,795		\$4,735	\$1,450	\$200	\$1,200
Educational Activities							
Speaker's Bureau	\$100		\$100		\$100	\$0	\$100
Program Expense	\$100		\$100		\$100	\$0	\$100
Voters Service	\$1,500	\$731	\$200		\$200	\$0	\$200
Smart Voter	\$1,000	\$2,000	\$0	\$1,000	\$1,000	\$0	\$1,000
Anne Rudin Scholarship	\$1,000	\$1,000	\$1,000	\$1,195	\$1,000	\$0	\$1,000
Total Ed Fund Activities	\$3,700	\$3,731	\$1,400	\$2,195	\$2,400	\$0	\$2,400
Net LWVSC /ED Fund Income	\$0	-\$936		\$2,540	-\$950	\$200	-\$1,200
Transfer to General Fund							-\$1,000
Ed Fund Reserve Account		\$6,745		\$9,285	\$10,820	\$9,485	\$7,285

PROPOSED LOCAL PROGRAM 2015-2016

The Board of Directors Recommends the Following Local Program for 2015-2016:

1. Retention of all local positions as previously adopted:

Government: Budget, City Governance, Government Organization, City of Sacramento Mayor's Office (full time), Merit

Social Policy: Child Care, Housing, Juvenile Justice, Los Rios Community College District, Pay Equity

Natural Resources: Flood Control for Sacramento County, Land Use/Planning, Sacramento Municipal Utility District, Transportation, Water

2. Adoption of the following position on Homelessness in Sacramento County by concurrence with the following statement recommended by the ComHom Study Committee:

- We support the decriminalization of homelessness.
- We support measures that provide for the needs of homeless people, with responsibility shared by the public and private sectors, with government assuming the primary role.
- We support the provision of permanent housing affordable to low-income persons as the main solution to the growing problem of homelessness.
- We support emergency, transitional, and long-term plans to meet the needs of homeless people. The primary focus should be on individuals and families who do not qualify for federal and/or state assistance programs.
- We support making public and private buildings available for emergency shelters where facilities meet health standards. Sacramento County and cities should provide financial support to the private sector to develop long-term shelters.
- We support programs to help homeless people become self-sufficient, including: substance abuse treatment; job training; educational and vocational counseling; child care; medical and dental services; mental health counseling; tutorial programs; first month's rent and deposit assistance; and transportation.

No amendments are in order when a position is adopted by concurrence.

Background information about the issue of homelessness, the study process, and the decision to propose a position adapted from a position of the LWV of San Mateo County was included in the May 2015 *Sacramento Voter* and will be posted on the www.lwvsacramento.org website. Additional copies will be available at the Annual Meeting.

3. Adoption of the following Issues for Education and Advocacy for 2015-2016:

- Sacramento ethics, transparency and redistricting reform
- Voter apathy
- Homelessness
- Climate change

Don't forget to r.s.v.p. for the Annual Meeting!

Saturday, June 6, 2015

9:00 a.m. to 12:30 p.m.

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Full Breakfast Buffet: Please pay \$5.00 at the door
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NOMINATING COMMITTEE REPORT

The Nominating Committee presents the following list of nominees for your consideration.

Board of Directors

Nominated for a one-year term ending in 2016:

Copresidents

Nancy Compton and Paula Lee

Nominated to fill remainder of a two-year term ending in 2016:

2nd Vice-President (Science-Technology)

Elaine Lee

Director

Bernadette Lynch

Nominated for a two-year term ending 2017:

1st Vice-President

(vacant)

3rd Vice-President (Voter Services)

Claudia Bonsignore

Secretary

(vacant)

Director

Liliana Martinez

Director (Media)

Heather Skinkle

Director

Kate Woolley

Note that the following directors are continuing in a two-year term ending in 2016, and thus are not subject to election at this time:

Treasurer

Suzi Bakker

Director (Natural Resources)

Rick Bettis

Director (Unit Meetings)

Bill Lee

Director (Voter Services)

Louise Einspahr

Nominating Committee

Nominated for a one-year term ending in 2016:

Kay Knepprath, Chair; Barbara Hopkins, Trudy Schafer

Submitted by the 2014-2015 Nominating Committee: Roseanna Torretto, Chair, Alice Ginosar, Catherine Troka, Rick Bettis, Suzi Bakker



League of Women Voters
of Sacramento County
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